

# Public Document Pack

## Overview and Scrutiny Management Committee

Thursday, 11th September,  
2014  
at 5.30 pm

Council Chamber - Civic Centre

This meeting is open to the public

### Members

Councillor Moulton (Chair)  
Councillor Hannides (Vice-Chair)  
Councillor Baillie  
Councillor Coombs  
Councillor Fitzhenry  
Councillor Keogh  
Councillor Morrell  
Councillor Dr Paffey  
Councillor Stevens  
Councillor Thorpe

### Appointed Members

Mrs U Topp, (Roman Catholic Church)  
Revd. J Williams, The Church of England  
(Portsmouth and Winchester Dioceses)  
Vacancies

- Primary Parent Governors Representative;  
and
- Secondary Parent Governor Representative

### Contacts

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## **PUBLIC INFORMATION**

### **Role of Overview and Scrutiny**

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

### **Overview and Scrutiny Management Committee**

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

### **Southampton City Council's Priorities:**

- Jobs for local people
- Prevention and early intervention
- Protecting vulnerable people
- Affordable housing
- Services for all
- City pride
- A sustainable Council

### **Smoking Policy**

The Council operates a no-smoking policy in all civic buildings.

**Mobile Telephones:-** Please switch your mobile telephones to silent whilst in the meeting

**Use of Social Media:-** If, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting

### **Fire Procedure**

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

### **Access**

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

### **Dates of Meetings: Municipal Year 2014/15**

<b>2014</b>	<b>2015</b>
12 June	15 January
10 July	12 February
14 August	12 March
11 September	16 April
16 October	
13 November	
11 December	

## CONDUCT OF MEETING

### TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

### RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

### BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

### QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

## DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

### DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.

- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value for the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

## **Other Interests**

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

## **Principles of Decision Making**

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

## AGENDA

**Agendas and papers are now available online via the Council's Website**

### **1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

### **2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS**

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

NOTE: Members are reminded that, where applicable, they must complete the appropriate form recording details of any such interests and hand it to the Democratic Support Officer.

### **3 DECLARATIONS OF SCRUTINY INTEREST**

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

### **4 DECLARATION OF PARTY POLITICAL WHIP**

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

### **5 STATEMENT FROM THE CHAIR**

### **6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

To approve and sign as a correct record the Minutes of the meeting held on 14<sup>th</sup> August, 2014 and to deal with any matters arising, attached.

### **7 MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

Report of the Assistant Chief Executive detailing the actions of the Executive and monitoring progress of the recommendations of the Committee, attached.

### **8 ADULT SOCIAL CARE PROVIDER SERVICES**

Report of the Cabinet Member for Health and Adult Social Care providing details of the consultation process and outlining the scope of and reasons for the proposals, attached.

**9 PSP PLC - UPDATE**

Report of the Cabinet Member for Resources and Leisure providing an update on the work being undertaken by PSP plc, attached.

Wednesday, 3 September 2014

HEAD OF LEGAL AND DEMOCRATIC  
SERVICES

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SOUTHAMPTON CITY COUNCIL  
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE  
MINUTES OF THE MEETING HELD ON 14 AUGUST 2014

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Present: Councillors Moulton (Chair) (Item 15 and 16), Hannides (Vice-Chair), Coombs, Fitzhenry, Keogh, Morrell, Dr Paffey, Stevens and Thorpe

Also in Attendance: Cabinet Member for Environment and Transport

**COUNCILLOR HANNIDES IN THE CHAIR**

13. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Mr Wharton, Mrs Topp and Councillor Baillie.

The Committee noted the resignation of Mr Wharton as an Appointed Member, the Church of England (Dioceses of Winchester and Portsmouth) and the appointment of Revd Williams in place thereof, in accordance with the provisions of Council Procedure Rule 4.3.

14. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

**RESOLVED** that the minutes of the Committee Meeting held on 10<sup>th</sup> July 2014 be approved and signed as a correct record subject to the following amendment:-

Item 10, Page 3, Forward Plan (i) (a) to read:

“strategic transport infrastructure issues relating to ‘travel around the City’ be reflected in the Southampton City Strategy 2014-2015.”

**COUNCILLOR MOULTON IN THE CHAIR**

15. **TRANSPORT PLANS FOR THE NEXT 15 YEARS IN SOUTHAMPTON**

The Committee considered the report of the Cabinet Member for Environment and Transport detailing Southampton’s transport plans for the next 15 years with regard to the overall strategy and an update on the “My Journey” behaviour change programme and Member engagement.

**RESOLVED:-**

- i. that a web-based visualisation of the major transport infrastructure improvements that could be developed in the City with a timeline identifying when the developments would occur, be contained in the next iteration of the Local Transport Plan;
- ii. that briefing notes on the current rationale regarding the western approach and the northern approach pinch points be circulated to the Committee;

- iii. that a list of the ten schools in the City that were undergoing improvements to their parking and pedestrian access facilities in 2014 be circulated to the Committee;
- iv. that details on the process to be followed for determining the roads improvement programme be circulated to the Committee;
- v. that the Cabinet Member for Environment and Transport considered how communications with Councillors on forthcoming red days could be improved;
- vi. that the Cabinet Member for Environment and Transport considered how an increase in the take up of the Commuter Challenge could be achieved; and
- vii. that processes utilised in assessing traffic flow in the City be circulated to the Committee.

16. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee received and noted the report of the Assistant Chief Executive, detailing the actions of the Executive and monitoring the progress of the recommendations of the Committee.



<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE		
<b>DATE OF DECISION:</b>	11 <sup>TH</sup> SEPTEMBER 2014		
<b>REPORT OF:</b>	ASSISTANT CHIEF EXECUTIVE		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Mark Pirnie</b>	<b>Tel:</b> 023 8083 3886
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<b>Director</b>	<b>Name:</b>	<b>Suki Sitaram</b>	<b>Tel:</b> 023 8083 2060
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<b>STATEMENT OF CONFIDENTIALITY</b>			
None			

## **BRIEF SUMMARY**

This item enables the Overview and Scrutiny Management Committee to monitor and track progress on recommendations made to the Executive at previous meetings.

## **RECOMMENDATIONS:**

- (i) That the Committee considers the responses from Cabinet Members to recommendations from previous meetings and provides feedback.

## **REASONS FOR REPORT RECOMMENDATIONS**

1. To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. None.

## **DETAIL (Including consultation carried out)**

3. Appendix 1 of the report sets out the recommendations made to Cabinet Members at previous meetings of the Overview and Scrutiny Management Committee. It also contains summaries of any action taken by Cabinet Members in response to the recommendations.
4. The progress status for each recommendation is indicated and if the Overview and Scrutiny Management Committee confirms acceptance of the items marked as completed they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed, it will be kept on the list and reported back to the next meeting. It will remain on the list until such time as the Committee accepts the recommendation as completed. Rejected recommendations will only be removed from the list after being reported to the Overview and Scrutiny Management Committee.

## RESOURCE IMPLICATIONS

### Capital/Revenue

5. None.

### Property/Other

6. None.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

7. The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.

### Other Legal Implications:

8. None

## POLICY FRAMEWORK IMPLICATIONS

9. None.

KEY DECISION? No

<b>WARDS/COMMUNITIES AFFECTED:</b>	None directly as a result of this report
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## SUPPORTING DOCUMENTATION

### Appendices

1.	Monitoring Scrutiny Recommendations –11 <sup>th</sup> September 2014
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### Documents In Members' Rooms

1.	None
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### Equality Impact Assessment

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	No
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### Other Background Documents

#### Equality Impact Assessment and Other Background documents available for inspection at:

Title of Background Paper(s)

Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)

1.	No	
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# Overview and Scrutiny Management Committee: Holding the Executive to Account

Scrutiny Monitoring – 11<sup>th</sup> September 2014

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
14/08/14	Environment & Transport	Transport Plans for the next 15 years	1) That the next iteration of the Local Transport Plan contains a visualisation of the major transport infrastructure improvements that could be developed in the city, with a timeline identifying when the developments could happen in accordance with the adopted Solent Transport Strategy which currently looks towards 2031.	This will be included in the next iteration of the Local Transport Plan (LTP). The timetable to update the plan is currently being developed.	Ongoing
			2) That briefing notes on the current thinking regarding the western approach and the northern approach pinch points are circulated to the Committee.	This will be made available after the Autumn Statement as discussions are ongoing	Ongoing
			3) That the list of 10 schools in the city that are having their parking and pedestrian access facilities improved in 2014 is circulated to the Committee (para 15).	The list has been sent to OSMC.	Complete
			4) That details on the process that will be followed for determining the roads improvement programme be circulated to the Committee.	Following presentation of the proposed programme of works to the Cabinet Member and agreement being reached as to the prioritisation and funding mechanism, details on the process for prioritising spend will be forwarded to members of OSMC.	October 2014
			5) That the Cabinet Member gives consideration to how communications with Councillors about forthcoming red days can be improved.	“Red days” are now largely dealt with on the basis of business as usual. However, where we are aware of events, road works, etc. that will have a significant impact on the road network we will communicate this to members as soon as	Ongoing

Date	Portfolio	Title	Action proposed	Action Taken	Progress Status
				possible and before the event.	
			6) That the Cabinet Member gives consideration to how an increase in the take up of the Commuter Challenge in Southampton could be achieved.	This is an integral part of the My Journey Programme and we will ensure that we build on the success of last year's event.	Ongoing
			7) That the measures used to assess traffic flow in the city are circulated to the Committee.	We are in the process of assessing the information available and in what format and will have a summary of what is available for the October meeting.	October 2014

# Agenda Item 8

<b>DECISION-MAKER:</b>	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
<b>SUBJECT:</b>	ADULT SOCIAL CARE PROVIDER SERVICES		
<b>DATE OF DECISION:</b>	11 <sup>TH</sup> SEPTEMBER 2014		
<b>REPORT OF:</b>	CABINET MEMBER FOR HEALTH AND ADULT SOCIAL CARE		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Paul Juan</b>	<b>Tel:</b> 023 8083 2530
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<b>Director</b>	<b>Name:</b>	<b>Alison Elliott</b>	<b>Tel:</b> 023 8083 2602
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<b>STATEMENT OF CONFIDENTIALITY</b>			
None			

## **BRIEF SUMMARY**

A 90 day statutory consultation on the future of Woodside Lodge residential home, day services and the respite service provided at Kentish Road is underway and closes on 23 October. This paper outlines the scope of and reasons for the proposals and gives details of the consultation.

## **RECOMMENDATIONS:**

- (i) That the Committee is requested to consider the proposals and the consultation process and discuss them with the Cabinet Member for Health and Adult Social Care

## **REASONS FOR REPORT RECOMMENDATIONS**

1. The Chair of the Committee requested this item on the agenda to enable the Committee to contribute to the consultation.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. None

## **DETAIL (Including consultation carried out)**

3. On 15 July 2014, Cabinet approved a public consultation on the future of Woodside Lodge residential home, day services (including those commissioned and provided directly by the Council) and the respite service for people with learning disabilities at Kentish Road. The decision became effective and consultation began on 24 July 2014 and it closes on 23 October 2014. Further details about the services in scope of the consultation are given in Appendix A.
4. These proposals have been put forward to ensure that in the face of a growing demand for adult social care services and budget constraints, individuals' eligible needs can be met in a way that promotes independence,

makes the best use of the widest range of opportunities available and supports people to have choice and control. People's eligible needs will continue to be met, but possibly in a different way or in a different setting.

5. The purpose of the consultation is to seek the views of a wide range of interested parties, including service users, families, carers, service providers, partners, the voluntary sector, Members, trade unions and other stakeholders. These will inform the Cabinet decision on the future of services, which is scheduled for November or December 2014.
6. A timetable of 26 public consultation meetings is available on the Council's website and is attached at Appendix B. At least three public meetings have been arranged at Woodside Lodge, Kentish Road and in each day service centre. In addition, two public meetings have been arranged in the Civic Centre and meetings have taken place or are scheduled with Southampton Mencap, the Learning Disability Partnership Board, Consult and Challenge and Healthwatch. Meetings have been arranged on different days and at different times of the day to ensure that as many people as possible can attend.
7. In addition to the public consultation meetings, briefings have been arranged for Members, partners and providers to explain the proposals and seek views.
8. In parallel with the consultation, the Integrated Commissioning Unit (ICU) is leading a series of co-production workshops with service users, carers and service providers to consider how services may be designed and delivered in the future to flexibly meet eligible needs in a way that maximises independence and ensures the best outcomes with the available budget. These have been well attended and the work will continue over the next two months and will also inform the Cabinet decision on the future of services.
9. The ICU is hosting information sessions for members of staff about different ways of delivering services, including advice on setting up social enterprises, along with separate briefings for service providers to explore opportunities to develop services.
10. A questionnaire can be downloaded on the Council's website and is being distributed at events and at the facilities that are potentially affected. Many people have also chosen to write in or email the dedicated address ([providerservices.consultation@southampton.gov.uk](mailto:providerservices.consultation@southampton.gov.uk)) and this will continue to be encouraged.
11. Separate arrangements have been made to find out the views of the residents of Woodside Lodge and individuals who use day services and the respite service at Kentish Road, by working with advocacy services that are independent of the Council.
12. At the time of writing, ten public consultation events have been held, which have ranged from small workshop-type sessions to large meetings. Comprehensive notes of questions asked are being taken, which are being fed back to participants and will inform the final report.

## RESOURCE IMPLICATIONS

### Capital/Revenue

13. The table below shows the 2014/15 budget for services within scope for the consultation and the estimate of savings to be realised through re-provision/redesign, including the potential closure of Woodside Lodge and alternatives to building based day and respite services, should proposals be taken forward following consultation, assessments and further consideration of all relevant factors. These savings were included within the mini budget proposals agreed by Council on 16 July 2014.

	2014/15 budget	Indicative budget savings (cumulative)	
		2015/16	2016/17
Residential Care	£930,000	£200,000	£300,000
Respite	£346,000	£200,000	£300,000
Day Services	£3,800,000*	£500,000	£1,200,00
Total	£5,076,000	£900,000	£1,800,000

*Figure 1: Indicative budget savings*

\*£1,500,000 is spent on internally provided day services

### Property/Other

14. The proposals relate to services which are delivered from a number of Council-owned buildings, but there are no property-related implications to consider at this stage.

## LEGAL IMPLICATIONS

### Statutory power to undertake proposals in the report:

15. The Council has a statutory duty to consult for a minimum of 90 days before making any decision to change the way that it meets the eligible needs of adults and should also comply with relevant good practice guidance. It must adequately consider the impacts on health of any decision made to alter the way that it provides services. This is particularly relevant for residents of residential homes, if a decision is made to close a home. A fuller consideration of legal requirements is given in the paper considered by Cabinet on 15 July 2014, available on the Council's website.

### Other Legal Implications:

16. The consultation closes on 23 October 2014 and Cabinet is scheduled to make a decision on the future of provider services in November or December 2014. If the decision has an impact on staff numbers, a statutory consultation with staff will follow in early 2015 (either 30 or 45 days depending on the number of staff affected).
17. Any decision to close Woodside Lodge and, or, to re-provision respite or day services would require an appropriate transition plan for current residents and service users. Dedicated staff would work with residents, service users, their

families and carers. Individuals' needs would be thoroughly reviewed to help find the most suitable arrangements for those eligible for support. The Council would work with all involved at every stage to discuss options, help make decisions and to support a move to any new arrangements.

**POLICY FRAMEWORK IMPLICATIONS**

18. These proposals are aligned to a number of priorities set out in the City Council Plan 2014-17, including:
- Prevention and early intervention
  - Protecting vulnerable people
  - A sustainable Council

**KEY DECISION?** Yes

<b>WARDS/COMMUNITIES AFFECTED:</b>	All
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**SUPPORTING DOCUMENTATION**

**Appendices**

1	Details of services in scope for the consultation
2	Schedule of public consultation meetings

**Documents In Members' Rooms**

1.	None
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**Equality Impact Assessment**

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Yes
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**Other Background Documents**

**Equality Impact Assessment and Other Background documents available for inspection at:**

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	CABINET PAPER SEEKING APPROVAL FOR CONSULTATION (15 JULY 2014) <a href="http://www.southampton.gov.uk/modernGov/documents/s21Adult%20Social%20Care%20Provider%20Services%20-%20RPT.pdf">http://www.southampton.gov.uk/modernGov/documents/s21Adult%20Social%20Care%20Provider%20Services%20-%20RPT.pdf</a>	
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### APPENDIX 1: DETAILS OF SERVICES IN SCOPE FOR THE CONSULTATION

#### **Residential Care**

Woodside Lodge: a 27 bed long stay residential home providing care and support for people generally over 65 years of age who are living with moderate/severe dementia. Short term respite beds are also available.

#### **Respite**

Kentish Road: an 8 bed unit providing short term respite for approximately 70 people with learning disabilities per year.

#### **Day Services**

Sembal House: a day service for adults with physical disabilities and mental health issues providing 134 sessions per week to 41 service users.

St Denys: a day service for adults with learning disabilities providing 257 sessions per week (building and community-based) to 55 service users.

Woolston Community Centre: a day service for adults with learning disabilities and complex needs providing 281 sessions per week (building and community-based) to 55 service users.

Freemantle: a day service for adults with learning disabilities providing 312 sessions per week (building and community-based) to 69 service users.

*Note:* the scope for re-design within day service provision is not limited to those services which are directly provided by the Council, but is inclusive of all day care provided to users of adult social care including people with disabilities, mental health conditions and older people. In addition to the day services directly provided by the council, day care is also purchased externally from a range of private and voluntary sector organisations (39 in total).

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# Agenda Item 8

## Appendix 2

### APPENDIX 2: SCHEDULE OF PUBLIC CONSULTATION MEETINGS

Date	Venue	Comments
Tuesday 5 August, 4pm to 5pm and 6.30pm to 7.30pm	Woodside Lodge, Wimpson Lane, Southampton, SO16 4PS	These meetings will focus on Woodside Lodge. The session will be repeated in the afternoon and evening.
Wednesday 6 August, 12pm to 2pm	Southampton Mencap, 187a, Portswood Road, (the lane behind the NatWest Bank), Southampton, SO14 7LY	This is a Carers' Lunch held by Southampton Mencap. Further details are available by calling 023 8058 4088.
Thursday 7 August, 2pm to 4pm and 6pm to 8pm	32 Kentish Road, Southampton, SO15 3GX	These meetings will focus on the respite service at Kentish Road. The session will be repeated in the afternoon and evening.
Friday 8 August, 10.45am to 3pm	Civic Centre, Southampton, SO14 7LY	This meeting will focus on Day Services. Lunch will be provided. No need to book but please call 023 8083 3806 if you need support to attend.
Monday 11 August, 10.30am to 12.30pm	Sembal House, Handel Terrace, Southampton, SO15 2FH	This meeting is for individuals who use services at Sembal House and their families. People who use mental health services at St Denys are also particularly welcome to attend.
Tuesday 12 August, 1pm to 3pm	Woolston Community Centre, Church Road, Southampton, SO19 9FU	This meeting is for families and carers of people using day services.
Thursday 14 August, 9.30am to 11.30am	Freemantle Community Centre, Randolph Street, Southampton, SO15 3HF	This meeting is for families and carers of people using day services.
Monday 18 August, 9.30am to 11.30am	St Denys Community Centre, Priory Road, Southampton, SO17 2JZ	This meeting is for families and carers of people using day services.
Tuesday 19 August, 10.45am to 3pm	Civic Centre, Southampton, SO14 7LY	This meeting will focus on Day Services. Lunch will be provided. No need to book but please call 023 8083 3806 if you need support to attend.
Wednesday 27 August, 6pm to 7.30pm	Woolston Community Centre, Church Road, Southampton, SO19 9FU	This meeting is for families and carers of people using day services.
Tuesday 2 September, 4pm to 5pm and 6.30pm to 7.30pm	Woodside Lodge, Wimpson Lane, Southampton, SO16 4PS	These meetings will focus on Woodside Lodge. The session will be repeated in the afternoon and evening.
<b>Monday 8 September, 6pm to 8pm</b>	<b>Civic Centre, Southampton, SO14 7LY</b>	<b>This is a public consultation meeting.</b>
Wednesday 10 September, 2pm to 4pm and 6pm to 8pm	32 Kentish Road, Southampton, SO15 3GX	These meetings will focus on the respite service at Kentish Road. The session will be repeated in

		the afternoon and evening.
Thursday 11 September, 3.30pm to 5.30pm	Freemantle Community Centre, Randolph Street, Southampton, SO15 3HF	This meeting is for families and carers of people using day services.
Monday 15 September, 10.30am to 12.30pm	Sembal House, Handel Terrace, Southampton, SO15 2FH	This meeting is for individuals who use services at Sembal House and their families. People who use mental health services at St Denys are also particularly welcome to attend.
Wednesday 17 September, 10.30am to 12.30pm	Unity 12, 9-19, Rose Road, Southampton, SO14 6TE.	This is a meeting of the Consult and Challenge Group. Further details are available from Will Rosie on 023 023 8020 2632.
Monday 22 September, 9.30am to 11.30am	St Denys Community Centre, Priory Road, Southampton, SO17 2JZ	This meeting is for families and carers of people using day services.
Wednesday 24 September, 6pm to 7.30pm	Woolston Community Centre, Church Road, Southampton, SO19 9FU	This meeting is for families and carers of people using day services.
Monday 29 September, 6pm to 8.30pm	Southampton Voluntary Services, Kingsland Square, Southampton, SO14 1NW	Healthwatch Southampton meeting. Further details are available by calling 023 8021 6018.
Tuesday 30 September, 4pm to 5pm and 6.30pm to 7.30pm	Woodside Lodge, Wimpson Lane, Southampton, SO16 4PS	These meetings will focus on Woodside Lodge. The session will be repeated in the afternoon and evening.
Monday 6 October, 2pm to 4pm and 6pm to 8pm	32 Kentish Road, Southampton, SO15 3GX	These meetings will focus on the respite service at Kentish Road. The session will be repeated in the afternoon and evening.
Thursday 9 October, 3.30pm to 5.30pm	Freemantle Community Centre, Randolph Street, Southampton, SO15 3HF	This meeting is for families and carers of people using day services.
Monday 13 October, 10.30am to 12.30pm	Sembal House, Handel Terrace, Southampton, SO15 2FH	This meeting is for individuals who use services at Sembal House and their families. People who use mental health services at St Denys are also particularly welcome to attend.
Tuesday 14 October, 1pm to 3pm	Woolston Community Centre, Church Road, Southampton, SO19 9FU	This meeting is for families and carers of people using day services.
Monday 20 October, 9.30am to 11.30am	St Denys Community Centre, Priory Road, Southampton, SO17 2JZ	This meeting is for families and carers of people using day services.
<b>Wednesday 22 October, 6pm to 8pm</b>	<b>Civic Centre, Southampton, SO14 7LY</b>	<b>This is a public consultation meeting.</b>

# Agenda Item 9

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	PSP PLC – UPDATE		
DATE OF DECISION:	11 <sup>TH</sup> SEPTEMBER 2014		
REPORT OF:	CABINET MEMBER FOR RESOURCES & LEISURE		
<b><u>CONTACT DETAILS</u></b>			
<b>AUTHOR:</b>	<b>Name:</b>	<b>Mark Heath</b>	<b>Tel:</b> <b>023 8083 2371</b>
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<b>Director</b>	<b>Name:</b>	<b>Mark Heath</b>	<b>Tel:</b> <b>023 8083 2371</b>
	<b>E-mail:</b>	<b>Mark.heath@southampton.gov.uk</b>	
<b>STATEMENT OF CONFIDENTIALITY</b>			
None.			

## **BRIEF SUMMARY**

This report provides an update as requested by the Chair of OSMC in relation to the work being undertaken by PSP plc.

## **RECOMMENDATIONS:**

- (i) That the Committee is requested to consider and note this report.

## **REASONS FOR REPORT RECOMMENDATIONS**

1. The Chair requested an update in relation to this issue.

## **ALTERNATIVE OPTIONS CONSIDERED AND REJECTED**

2. None.

## **DETAIL (Including consultation carried out)**

3. Work is currently being undertaken on a new Property Strategy. The key principles underlying the current draft is that the property portfolios should be:
  - Fit for purpose, sustainable and of suitable quality
  - Managed and owned corporately and in line with best practice principles
  - Used efficiently
  - Funded adequately
  - Maintained to an appropriate and defined standard
  - Reviewed regularly
  - Retained only where justified
4. The Council's property portfolio has a book value of in the region of £685M (as at 2014 and excluding Council dwellings within the Housing Revenue Account and highways).

5. The Council is facing a period of considerable change. The key driver is the Council's financial position which requires total revenue savings of £66m to be made over the next 3 years (from a controllable budget of £160m pa). Total property costs are in the region of £30M per annum. A comprehensive review of the Council's approach to property will help to enable transformational change, service improvement and regeneration, and contribute to securing savings.
6. The Council principally holds property to meet service need, contribute to social and environmental improvement and enable the requirements of modern local government. Like all public authorities, the Council can no longer consider its assets in isolation. The financial challenge means the Council has to exploit opportunities for joining up assets and services, and in doing so releasing surplus buildings to generate receipts and savings.
7. There are a number of strands of work being undertaken in relation to property. As stated, a new property strategy is being prepared. In parallel with the Council's transformation process, service properties are being reviewed to challenge value for money, ongoing need, fitness for purpose and the extent to which they support overall Council objectives. The review process will involve collaboration with other public bodies, the voluntary sector and the private sector to ensure more effective use of combined assets. A single property database for the City will allow the Council and all partners to use and share property information more easily to take forward this agenda. The establishment of a PSP needs to be seen in that context.
8. Following on from Cabinet's approval that the Council enter into the necessary legal agreements with PSP plc on the 15<sup>th</sup> July 2014, the necessary legal agreements have now all been signed, and the governance arrangements are now in place.
9. There are two boards: one an Operations Board (for officers) and a second Members' Board. Neither have formally yet met, but a shadow meeting of the Operations Board did take place with representatives from PSP in order that work could commence sooner rather than later by PSP in order to identify project opportunities.
10. The first part of work to be undertaken by PSP is information gathering and assessment. A considerable amount of information has been supplied to PSP by Council officers around both operational and non-operational assets, meetings have taken place to discuss that, and that information is now being assessed by PSP. PSP estimate that they will take about 12 weeks to complete that assessment.
11. In simple terms, the properties fall into one of two categories:
  - a. Operational; or
  - b. Non-operational (ie, income generating, regeneration / development sites, or legacy assets).
12. There are three potential outcomes (which are not mutually exclusive) in terms of property opportunities:
  - a. Revenue saving;

- b. Revenue creating;
  - c. Capital creating.
13. In general, PSP's experience is that it is easier / quicker to bring forward projects on non-operational assets since there is not normally a need to engage with services or establish re-provision / relocation requirements. As a consequence, PSP often feel there is more scope for driving value for non-operational assets since they do not require / incur direct replacement costs, but all will be assessed. However, earlier opportunities may, as a result come from non-operational assets.
14. In addition, it should be noted that the Council is undertaking its own review (but this will be fed into and will be considered by the PSP) in relation to service properties, and following the establishment of a Public Sector Property Board, work is also being undertaken with colleagues across the public sector in the City to identify opportunities for property rationalisation across the public sector.
15. At this stage, PSP has not identified any specific projects, as they are still in the assessment phase. However, they will be looking at the following areas:
- a. Revenue Savings:
    - i. Operational assets:
      - Rationalisation of estate to reduce occupancy costs;
      - Review of leasehold properties to establish scope for PSP to become landlord and Council to share in benefits of so doing;
      - Release of assets.
    - ii. Non-operational assets:
      - Use of PSP to actively manage and invest in estate to reduce management costs;
  - b. Revenue Creating:
    - i. Existing investment assets can be actively managed and invested in by the PSP to drive additional income;
    - ii. Assets suitable for development can be built out to create revenue income subject to creation of capital to fund delivery costs.
  - c. Capital creating:
    - i. Value can be added to assets prior to disposal to enhance sales receipts by (for example) land assembly around Council assets creating marriage value;
    - ii. Capital value can be created within an investment portfolio by active management making it worth more;
16. A specific opportunity has arisen to acquire land around a public sector owned site with a view to creating marriage value and is currently being assessed by PSP.

17. Finally, it should be noted that the Council's community asset transfer arrangements continue unchanged, as do the current approved disposals.

**KEY DECISION?** No

<b>WARDS/COMMUNITIES AFFECTED:</b>	All
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**SUPPORTING DOCUMENTATION**

**Appendices**

1.	None
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**Documents In Members' Rooms**

1.	None
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**Equality Impact Assessment**

Do the implications/subject of the report require an Equality Impact Assessment (EIA) to be carried out.	Yes/No
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**Other Background Documents**

**Equality Impact Assessment and Other Background documents available for inspection at:**

Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
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1.	None	
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